

Appendix C

Department Awards

1. Post Special Project Award
2. Fred C. Hall Memorial Outstanding Post Special Project
3. Department of Missouri Distinguished Community Service– Post
4. Department of Missouri Outstanding Veterans Service Award– Post

Post Special Project Award

If your VFW Post, County Council, District or Department conducted a special project that you think should be nationally recognized by VFW National Headquarters, we would like to hear from you.

All entries must be in the form of a record book (binder) and this form must be the first page of your book. Information should be neatly presented and in chronological order. All entries must be post-marked by midnight April 30 each year.

To be considered your entry must include the following:

- Copy of the minutes of the VFW meeting at which the project was authorized.
- Signed statement from the Commander summarizing the impact of the project.
- Photos (limit of twenty) of the activity.
- Newspaper clippings featuring the project.
- Letters of congratulation/recognition from civic and local leaders.
- Copy of the project budget/expense sheet.
- Narrative describing how the project was planned and executed and its impact on the community.
- Entry form, signed by the Department Community Service Chairperson and the Department Adjutant.
- This form is located within the Community Service Chairperson's Manual, or it can be obtained by calling or e-mailing:

Nick Lopez

VFW Programs (National HQs)

Phone: 816.968.1155

Email: nlopez@vfw.org

Judging is conducted solely on the basis of the information indicated above. Points are awarded for each element and will be deducted for missing items. All documentation must be limited to one binder.

Entries must be postmarked by April 30. Projects must be executed and nominated within the 12 months preceding the national judging.

All entries receive a Community Service Citation. Noteworthy entries receive a Merit Award Plaque. Exceptional entries receive an Award of Excellence. All recipients of the Award of Excellence are automatically entered in the Fred C. Hall Memorial Outstanding Post Special Project Award competition.

POST SPECIAL PROJECT ENTRY FORM

All entries must be in the form of a record book (binder) and this form must be the first page of your book. Information should be neatly presented and in chronological order. All entries must be post-marked by midnight April 30.

VFW Post/Auxiliary (if applicable), County Council, District and Department:

Address: _____ City/State/Zip Code: _____

Telephone Number: (____) _____ Email Address: _____

Date of project from inception to conclusion: ___/___/___ to ___/___/___

List of other organizations that assisted (if none leave blank):

Number of people who benefitted from this effort: _____ Approximate Local Population: _____

List of local media and addresses (we will send them news releases):

Submitted By:

Name: _____ VFW Position/Title: _____

Address: _____ City/State/Zip Code: _____

Telephone Number: (____) _____ Email Address: _____

Department Signatures:

Community Service Chairman:

Sign: _____ Print: _____ Date: ___/___/___

(This signature confirms that you have reviewed this entry and are verifying the form is complete and there is evidence to support the nomination.)

Department Adjutant:

Sign: _____ Print: _____ Date: ___/___/___

Mail your Entry to:

**VFW National Headquarters
Attn: Nick Lopez
406 W. 34th Street
Kansas City, MO 64111**

If you have any questions, please contact Nick Lopez at 816.968.1155 or nlopez@vfw.org

Fred C. Hall Memorial Outstanding Post Special Project Award

Every Post Special Project receiving the award of excellence in the May judging will be entered in the Fred C. Hall Memorial Outstanding Post Special Project competition.

The winning Post receives a plaque at the VFW National Convention and a \$1,000 service scholarship for community projects. The Post Commander (or designated representative) and a guest will receive round-trip air fare, a cash stipend and accommodations to receive the award at the VFW National Convention.

The late Fred C. Hall was an active Life Member of the Veterans of Foreign Wars as well as many other civic and fraternal organizations. Throughout his adult life, he was a great proponent of VFW Posts taking an active role in the community. He is credited with starting the VFW Post Insurance program.

DEPARTMENT OF MISSOURI

DISTINGUISHED COMMUNITY SERVICE POST

AWARD

Each year the Department of Missouri selects six community service awards. Posts are divided and judged against Posts within their membership divisions as defined below.

<u>Division</u>	<u>Size of Post</u>
1	10 - 99 members
2	100 - 174 members
3	175 - 299 members
4	300 - 499 members
5	500 - 699 members
6	700 + members

Division judging is based on total volunteer hours and dollars reported per member through the online community service reports received through the Department website. The deadline to enter reports to be considered for this award is April 30, 2025. Total membership (including Auxiliaries) will be utilized for judging purposes.

The selected Post in each division will receive a Distinguished Community Service Post Plaque at the State Convention in June 2025.

DEPARTMENT OF MISSOURI OUTSTANDING VETERANS SERVICE POST AWARD

Posts will compete with Posts of similar size. Divisions for competition are as follows:

<u>Division</u>	<u>Size of Post</u>
1	10 - 99 members
2	100 - 174 members
3	175 - 299 members
4	300 - 499 members
5	500 - 699 members
6	700 + members

Division judging will be based on total volunteer hours and dollars per member reported on Online community service report forms received at Department Headquarters through April 30, 2025. Total membership (including Auxiliaries) will be utilized for judging purposes.

The top scoring Post in each division will receive a Distinguished Veterans Service Post Plaque at the State Convention in June 2025.

Department winners will be selected from division winners using the same criteria as described above.